

JOB ANNOUNCEMENT: Farm Education Assistant

RED HOOK FARMS

Brooklyn, NY



Job Title: Farm Education Assistant
Reports to: Farm Education Manager
Type: part-time, temporary
Hours: 28 hours/week
Schedule: Tuesdays-Fridays (some Saturdays may be required)
Salary: \$17-19/hour DOE
Duration: February 22 - December 2

Red Hook Farms, a project of Red Hook Initiative, is a youth-centered urban farming and food justice program in Red Hook, Brooklyn. We create opportunities for teens to expand their knowledge base, develop their leadership skills, and positively engage with each other, their community, and the environment. We operate two urban farm sites, and our programs include a teen farm apprenticeship, weekly farm stands, a CSA and Fresh Food Box, and a school workshop program. We strive to improve access to healthy, affordable produce, while nurturing a new generation of green leaders.

Position Overview:

The Farm Education Assistant supports all the education programs at our two farm sites: the 2.75 acre Columbia Street Farm and the 1.1 acre Wolcott Street Farm. Under the guidance of the Farm Education Manager, the Education Assistant will co-lead a mix of hands-on and virtual workshops for the following programs: Farm-Based Learning (FBL) for school groups and the Youth Farmers Teen Apprenticeship. In addition, the Assistant will be responsible for maintaining the education-focused beds on the farms, as well as supporting ongoing curriculum development. Regular data entry, email correspondence with participants, teachers, and colleagues, and other weekly admin work are critical responsibilities of this position. Other tasks may include social media posts and educational signage development.

Spring and fall schedule: Tuesdays and Thursdays are for in-person office time and in-person work sessions with the youth farmers. Wednesdays are for in-person school workshops, maintaining education beds, and supporting the farm team with various tasks. Fridays are for virtual school workshops and other tasks as needed.

Summer schedule: Tuesdays are office/admin hours; Wednesday - Friday are in-person sessions with the youth farmers. Schedule subject to change, some Saturdays may be required for special events; this position is almost entirely in-person.

Responsibilities:

- Co-lead in-person and virtual school visits for children, k-8th grade;
- Serve as mentor and session co-leader for teens and young adults working on the farm;

- Email, data entry, record-keeping, and other office tasks;
- Outreach to schools and regular correspondence with teachers for scheduling, follow up feedback, and surveys;
- Support development of weekly curriculum for youth farmers as well as school groups;
- Maintain education areas on the farms through regular weeding, planting, and other farm tasks;
- Serve as a positive role model to all farm visitors;
- Support site visits from funders, elected officials, peer programs, and others;
- Collaborate on special events on the farms such as fundraisers and community festivals (TBD);
- Participate in staff meetings, social media outreach, and program planning as necessary; ● Attend team building trip(s) with youth (TBD).



Qualifications:

- 1-2 years experience working with youth in an outdoor setting;
- Excited to work with children of all ages and learn environmental education best practices;
- Ready to work outside, in all types of weather;
- Open to direction, works well in a team, positive attitude;
- Creative, can take initiative, offer ideas, and implement projects;
- With appropriate support and training, able to lead groups on farm tasks;
- Commitment to social justice;
- Ability to work collaboratively with those from various racial, ethnic, religious, and socio-economic backgrounds;
- Outgoing, personable, able to effectively engage with community members; ● Able to lift up to 25 pounds.
- Must show proof of COVID-19 vaccination by start date.

Preferred:

- Experience in urban farming or vegetable gardening;
- Knowledge of chicken and/or bee care;
- Social media savvy, particularly Instagram and Facebook;
- Graphic design skills;
- Comfortable using Microsoft suite and Google Drive;
- Familiar with the Red Hook community as well as NYC urban agriculture community.

To apply:

Email resume and cover letter in a **single pdf** to veggies@rhicenter.org. Please write “Farm Education Assistant” in the subject line. Interviews will be scheduled as applications are received. No calls please.