



Position: Census Complete Count Fund: Census Organizer (Mandarin speaking)
Reports to: Red Hook Initiative Census Manager
Schedule/Status: Part time, non-exempt; Weekend and evening hours required;
Temporary position February 3rd to May/June TBD
To apply, email resume and cover letter to apply@rhicenter.org with 'Census Organizer' in the subject line.

Organization Background: For 18 years, Red Hook Initiative (RHI) has been a leader in place-based social change, nurturing young people in Red Hook, Brooklyn, to be inspired, resilient and healthy, and to envision themselves as co-creators of their lives, community and society. Our model prioritizes youth development, community building and organizing, and community hiring to strengthen Red Hook's future, interrupt cycles of injustice and racial inequity, and build hope.

About the Census Complete Count Fund:

The United States Constitution requires a population count—or census—every 10 years. The census determines every state's proportional representation in Congress as well as its share of federal funds for health care, education, housing, economic development, social services, roads, transportation, and more. In light of the resources that are at risk and the fact that the State of New York could lose up to two congressional seats in the case of a 2020 census undercount, it is critically important that all New Yorkers, especially those from historically undercounted communities, are counted.

To support a fair and complete count, Red Hook Initiative is working in partnership with the City University of New York (CUNY), Mayor de Blasio's NYC Census 2020 office, and the New York City Council to mobilize New Yorkers to self-respond to the 2020 census. RHI seeks to increase the self-response rate of Census Districts 59 through community outreach, education, and partnerships.

Red Hook Initiative is seeking exceptionally qualified candidates for the role of Census Organizer. Census Organizers will: educate community members about the significance of the census and the importance of census self-response; identify and dismantle barriers to census participation; ask and encourage New Yorkers to self-respond to the 2020 census; and connect them to the tools and resources they need to self-respond.

Responsibilities:

Working under the leadership of Red Hook Initiative's Census Captain and/or Census Manager, the Census Organizer will:

- Manage data entry for Mandarin-language respondents
- Support translation of documents when necessary

- Build strong relationships with historically undercounted New Yorkers in order to encourage census self-response;
- Engage New Yorkers about the census through a variety of activities, including canvassing, tabling, phone-banking, text-banking, town halls, teach-ins, and other types of events;
- Track census engagement activities using both qualitative and quantitative methods;
- Adhere to all data security and privacy protocols around census engagement;
- Participate in trainings and professional development opportunities;
- Support volunteer recruitment and training activities.

Qualifications:

- Experience in community engagement, campaign work, or other forms of direct outreach;
- Excellent communication, project management, and multi-tasking skills;
- Excellent interpersonal and relationship management skills;
- Demonstrated cultural competence with respect to Red Hook community
- Understanding of New York City's diversity and experience working with people of diverse backgrounds;
- Proficiency in use of technology such as laptop computers and tablets;
- Proficiency in written and spoken Mandarin required.