



## Reproductive Health Educator JOB DESCRIPTION

**Position:** Reproductive Health Educator

**Reports to:** High School Program Manager

**Supervises:** Youth Leaders (Peer Health Educators)

**Summary/Description:** The Reproductive Health Educator supports the sexual health education of RHI's high school participants in a comprehensive capacity, including curriculum development, 1:1 health counseling, clinic appointment support, referral support, and facilitation of support groups such as LGBTQ groups. The Reproductive Health Educator trains a cohort of Peer Health Educators to disseminate sexual health information and increase access to resources. The successful candidate is excited about an opportunity to increase sexual health awareness among Red Hook youth and has the experience and instincts needed to engage them in an authentic, trustworthy way. This is a part-time, non-exempt position, requiring roughly 20-25 hours per week, on-site from 3-8pm Monday through Friday.

**Responsibilities:** The responsibilities include but are not limited to:

### Provide Reproductive Health Education

- Oversee the Peer Health Educator program including recruiting, training, facilitating workshops, and developing outside opportunities for reproductive health education
  - Designing community health fairs, workshops and more
  - Developing curriculum for the program to include peer education
- Provide individual reproductive health case management for 14-18 year olds, including one-to-one health education, pregnancy testing, and referrals for care (emergency and ongoing)
- Accompany young people to gynecologic appointments, break down barriers to care and manage reproductive health cases (including effective contraceptive use)
- Maintain accurate records including weekly logs, documentation of services, and sign-in sheets for participation
- Conduct ongoing program evaluation, complete annual evaluative reports of Peer Health Education program

### Coaching

- Provide needed referrals, on-site and off-site
- Support goal identification and the creation of an action plans to achieve objectives
- Provide strengths-based basic guidance and support to offer encouragement and increase motivation
- Work within NYC's Connections 2 Care framework to identify and support young adults' mental health needs using approaches such as motivational interviewing, mental health first aid, screenings and referrals, and psychoeducation; collaborate with High School Social Worker to address them

- Facilitate weekly group sessions for up to 12 Youth Leaders
- Organize and accompany youth on trips and/or conferences

#### **Other**

- Participate in high school team meetings and case conferences and work with the team to reach overall RHI goals for high school participants
- Assist with grant writing and reporting, as necessary
- Take advantage of professional development opportunities to build on the knowledge and skills needed to be a Reproductive Health Educator
- Create reports on outcomes and participation

#### **Skills, Knowledge and Abilities:**

- Comprehensive command of reproductive health information and basic health counseling skills
- Options counseling
- Curriculum development skills
- Ability and adeptness with public speaking and listening skills
- Ability to keep accurate records and statistics
- Attention to detail and a conscientious attitude
- Ability to work independently
- Ability to run groups effectively
- Willingness to collaborate on projects and work with a team
- Enthusiasm for community work and health promotion

#### **Education and Qualifications:**

- High School diploma or GED; some college preferred
- Experience teaching sexuality or reproductive health education, in some capacity
- Experience working with adolescents in a group setting; running groups or managing meetings
- Red Hook resident or prior involvement with the Red Hook community preferred
- Bilingual (English/Spanish) preferred